

Trinity Episcopal Cathedral Little Rock, Arkansas

Wedding Information

Wedding Date:	Information as of:	
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Full Name of Bride		Date of Birth	
Home Address		Home Phone	
Work Address		Work Phone	
Email Address		Cell Phone	
Church Affiliation: Trinity Cathedral	Yes or No	Other Church Affiliation:	
Name of Father		Attending?	Escorting?
Name of Mother		Attending?	
Stepmother Attending?		Stepfather Attending?	
Grandparents		Grandparents	
Attending?		Attending?	

Full Name of Groom		Date of Birth	
Home Address		Home Phone	
Work Address		Work Phone	
Email Address			
Church Affiliation: Trinity Cathedral		Other Church Affiliation:	
Name of Father		Attending?	
Name of Mother		Attending?	
Stepmother Attending?		Stepfather Attending?	
Grandparents		Grandparents	
Attending?		Attending?	

Day and Date of Wedding:		Wedding Start Time:	
Day and Date of Rehearsal:		Rehearsal Start Time:	
Clergy Officiating:		Guest Clergy:	
Holy Eucharist:	Yes or No	Number of Guests:	
Ceremony to be held in:	Cathedral, Chapel or Choir Stalls		
Altar Frontal			
# of Acolytes needed **		Names of Acolytes **	
Verger Scheduled: **		Will wheelchairs and access be needed?	#
Number of sextons needed **		Names **	
Extended hours needed			
**			

** Denotes Office Use

Bride _____

Groom _____

WEDDING PARTY INFORMATION

Maid of Honor		Best Man	
Bridesmaids		Groomsmen	
Flower Girl		Ring Bearer	
Guest Book/Programs		Ushers	
Bride/Attendants to use Parlor to dress:		Doormen	
Snack tables needed for before wedding snacks?	Yes or No	Groom Attendants to use Acolyte Room	

Program Bulletin Information

Scripture Readings	1 –	2 –	Gospel-
Readers of Scripture New Revised Standard Bible			
Will Trinity print programs?	Yes or No	Number of programs needed	

NOTE: Couple must provide full names of all wedding participants if Trinity is to print programs.

Organist and Choirmaster

Organist:		Tower Bells	Yes or No
Soloist:		Other Musicians: If yes, provide information	

Flower Guild

Florist		Contact Person	
Time/Place to deliver		Phone	
Will flower guild design High Altar Flowers	Yes or No	If no, florist must use #5 Mache' liner for High Altar arrangements	

The High Altar flowers are given to the glory of God and in loving memory of:

Photographer:		Telephone	Email
Photos taken before service	Yes or No	Photos taken after service (30 min limit)	Yes or No
Time of picture call before service			

Site of reception		If onsite, number of guests invited	
Name of caterer		Telephone	Email
Date/Time of opening			

NOTE: If using Morrison Hall – A set-up sheet to bride to complete how the tables will be set for reception by sextons.

NOTE: We have no specific list of caterer's. All are welcome to use Morrison Hall.

NOTE: Options instead of throwing rice and bird seed: bubbles, sparklers, rose petals, bells

Wedding Guild Committee

Mentor	Tanya Clayton	tanyamclayton@gmail.com	Cell 501-690-3204
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NOTE: If babysitters need to be provided – the church will provide a minimum of 2 sitters for a minimum of 2 hours for \$60. Additional hours are \$30 per hour. Money should be paid at the time of service. Contact the church for scheduling 501-372-0294.